



Hemisphere

MODERN FAN COMPANY
Customer Service
M-F 8am - 4pm (PST)

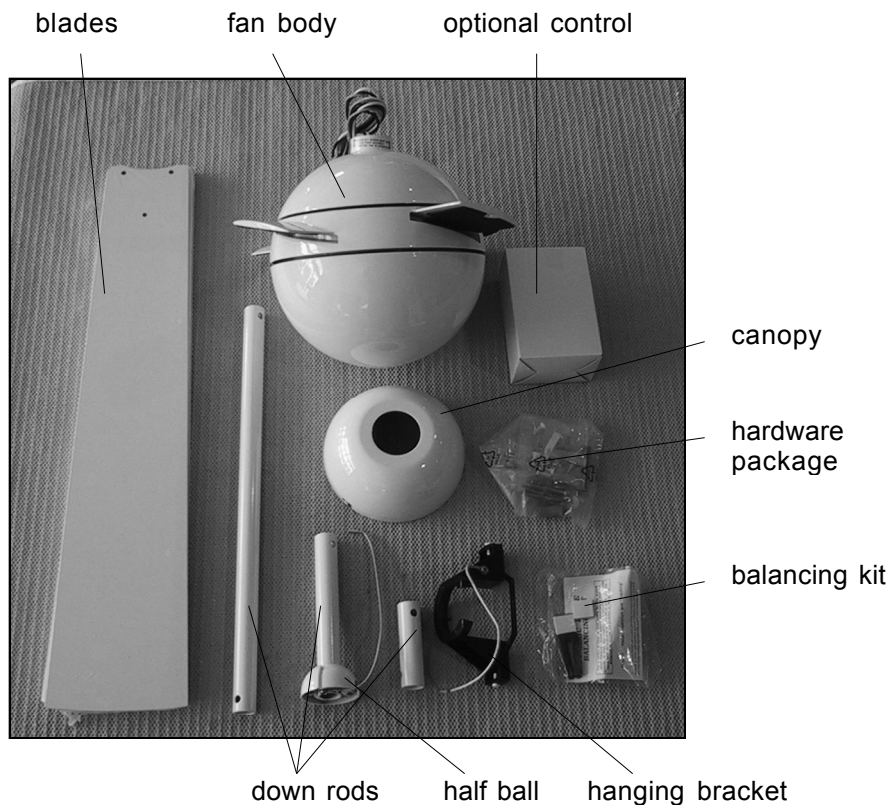
(ph) 888.588.3267
www.modernfan.com

Hemisphere Fan- Installation instructions

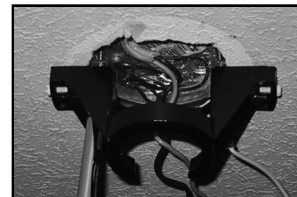
Should you have any questions or difficulty installing your new fan, please contact Modern Fan Co. customer service immediately.

Note: Power supply must be turned off prior to any contact with electrical wires. It is recommended that a licensed electrician be hired to install your ceiling fan.

(1) Remove and identify contents of carton.

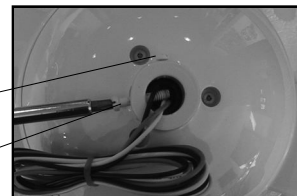


(2) Using the existing screws from your junction box, or the machine screws from the hardware package, secure the hanging bracket to the ceiling junction box.



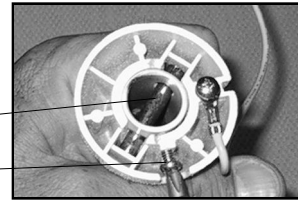
(3) Remove the stopper screw and loosen the set screw on the fan collar. Set the stopper screw aside for **step (5)**.

set screw
stopper screw



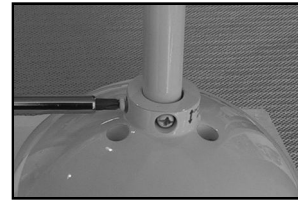
(4) Remove stopper pin and half ball from small down rod by loosening set screw on half ball. Set all parts aside for **steps (5) and (7)**.

stopper pin
set screw



(5) Run fan wires through selected down rod. Reinstall stopper screw from **step (3)** and firmly tighten set screw on fan collar against down rod.

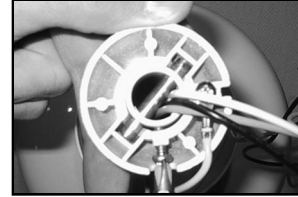
Note: If ceiling height allows, using a longer down rod will increase airflow and efficiency.



(6) Slide fan canopy over down rod and carefully rest on top of fan body.



(7) Reinstall half ball on end of down rod. Be sure that stopper pin is inserted through down rod and seated in half ball. Tighten set screw against down rod.



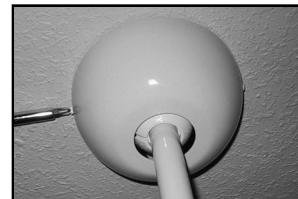
(8) Lift fan to ceiling and set half ball in the hanging bracket so that the ridge on the edge of the hanging bracket is seated in the slotted channel in the half ball.

channel and ridge

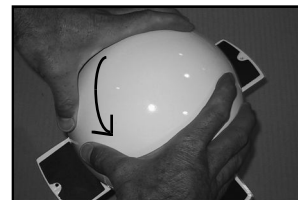
With fan safely suspended by bracket, make wire connections with wire nuts included in hardware package as described in the control installation instructions. If using the optional #003, #004 or #005 control, the receiving unit should be placed inside the arms of the hanging bracket and connected now.



(9) Loosen set screws on the sides of the hanging bracket. Lift canopy to ceiling. With slots on side of canopy aligned with set screws on hanging bracket, tighten set screws to hold canopy in place.



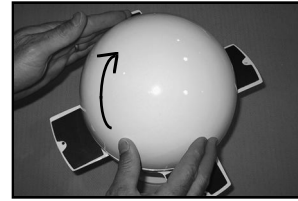
(10) Remove and set aside bottom dome by rotating counter-clockwise.



(11) Carefully insert blades into rotor slots, and using screws from hardware package, secure blades to rotor. The counter sink screws ("blade center screws") are for the single blade hole outside the rotor and the pan head screws ("blade holder screws") are for the two holes inside the rotor area.



(12) Reinstall bottom dome by rotating in the clock wise direction, or if installing the optional light kit, proceed to **step (14)**.



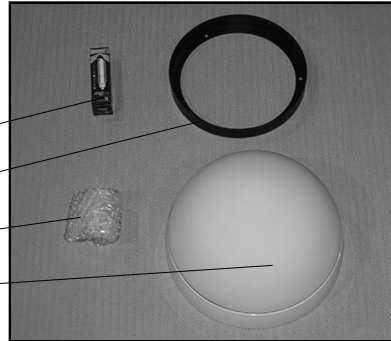
(13) Your fan is reversible for summer and winter operation. The reverse switch is located on the side of the fan switch housing. The LEFT position is for summer and the RIGHT position is for winter.

reverse switch

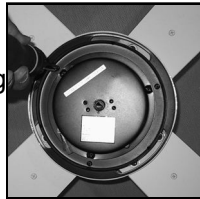


(14) To install the optional light kit, begin by identifying all parts. Then follow **steps (a)** through **(f)** below.

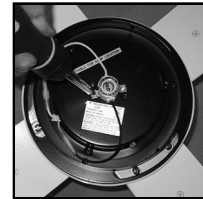
lamp
ring
socket and hardware
globe



(a) Using screws from hardware packet, attach ring to fan.



(b) Using screws from hardware packet, attach socket to fan. Then join wire connectors.



(c) Connect G9 lamp (75W max) or 26W GU24 if ordered. Do NOT touch G9 lamp with bare fingers.

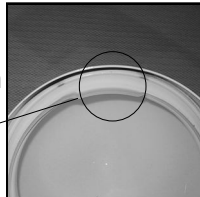


(d) Be sure light switch is in the on position. Tuck wire connectors under bracket to avoid contact with lamp.

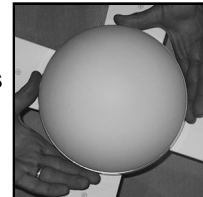


(e) Identify three channels in glass globe to align with fittings on ring.

channel



(f) Aligning channels and fittings, rotate glass globe in the clockwise direction until securely in place.



(15) Install control as described in the control installation instructions.

(16) The rotor and motor of your fan have been dynamically balanced at the factory. In addition, the blades have been matched to the nearest gram to ensure a well balanced ceiling fan. Furthermore, a blade balancing kit has been included with your fan. Please refer to the instructions packaged with the balancing kit should your fan require additional balancing.