

## ROLLER + SOLAR SHADES INSTALLATION INSTRUCTIONS

### GETTING STARTED:

Carefully unpack your shades and check to make sure you have the following parts. We recommend reading through these instructions before starting the installation.

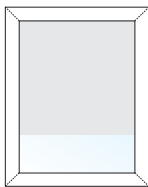
### PARTS INCLUDED:

- Screws
- Two mounting brackets
- Tension device

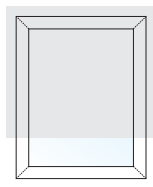
**Please Note:** Brackets must be securely attached to the mounting surface. If your screws cannot attach to wood studs, please use a different fastener, which can be found at any hardware store.

### TOOLS YOU WILL NEED:

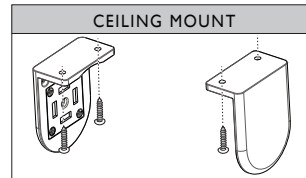
- Drill with a  $\frac{1}{8}$ " bit and a Phillips bit
- Phillips screwdriver
- Metal tape measure



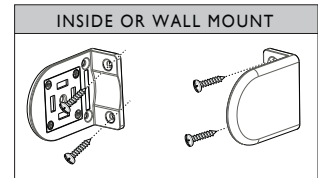
INSIDE MOUNT



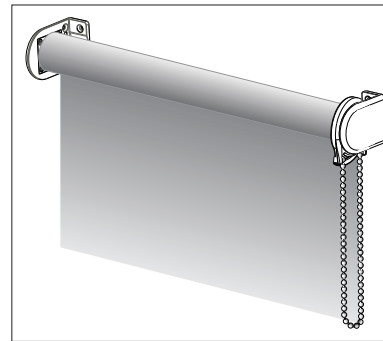
OUTSIDE MOUNT



CEILING MOUNT



INSIDE OR WALL MOUNT

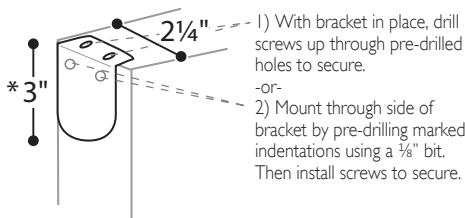


SHOWN AS REGULAR ROLL TYPE

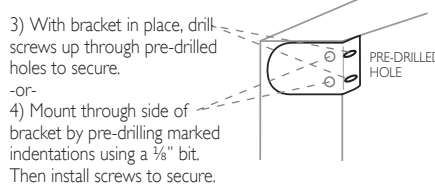
### 1A. INSTALLING YOUR BRACKETS: INSIDE MOUNT

Attach the brackets to the window frame, window molding, wall or ceiling, as shown. Brackets are universal, so control side may be mounted on either side. There are 5 easy ways to install brackets. Choose the one best suited to your needs.

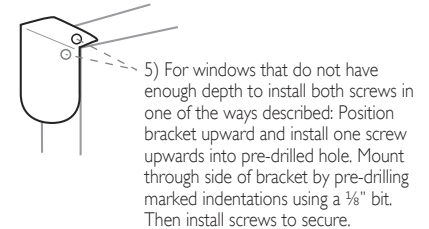
#### INSTALL BRACKETS UPWARD



#### INSTALL BRACKETS STRAIGHT ON



#### SHALLOW DEPTH BRACKET INSTALLATION

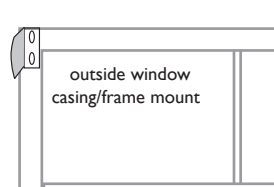


**\* Please Note:** For thicker fabrics or longer lengths, we may provide an extension bracket to accommodate a larger roll diameter. In this case, the measurement from the "foot" to the curved area of the bracket will be  $3\frac{3}{4}$ ".

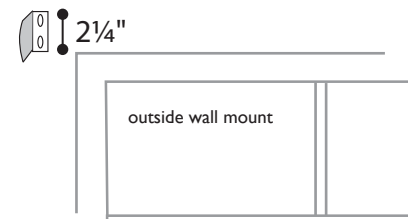
### 1B. INSTALLING YOUR BRACKETS: OUTSIDE MOUNT

Fit the shade into the brackets and center the shade over the window (this may take two people). With a pencil, mark the wall on the side of one bracket. Remove shade and then attach the one bracket with two screws. Next, insert the shade into the second bracket. Hold shade up and insert other end into the already mounted bracket, making sure that the shade is level. Mark the wall on the side of the second bracket. Remove shade and install second bracket with two screws.

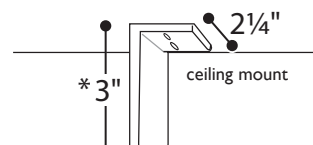
**\* Please Note:** For thicker fabrics or longer lengths, we may provide an extension bracket to accommodate a larger roll diameter. In this case, the measurement from the "foot" to the curved area of the bracket will be  $3\frac{3}{4}$ ".



outside window casing/frame mount



outside wall mount



ceiling mount

## ROLLER + SOLAR SHADES INSTALLATION INSTRUCTIONS *(continued)*

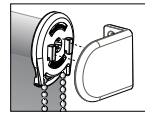
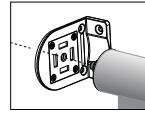
### 2. INSERTING THE SHADE:

With the brackets in place, you may install your shade.

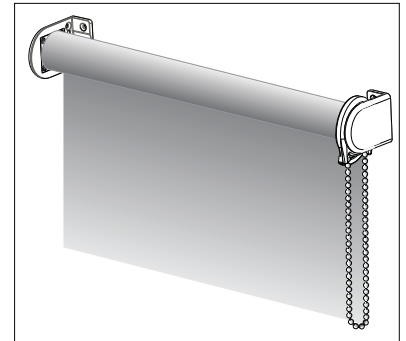
**Step A:** Put the spring-loaded pin end into the round hole of the bracket. Pushing the pin end toward its bracket, insert the hooks on the control side straight into the two slots in the bracket.

**Step B:** Once the two hooks are through the slots, gently pull down on the control side until the two hooks have locked securely to the bracket. The bottom of the control side should point straight down.

**Please Note:** Roller shades are not meant to be lowered past the ordered length. The shade will include additional material that automatically adds length to conceal the roller tube and to help secure the fabric on the roll. The metal ball stops on the chain prevent the shade from being raised or lowered past its limits.



STEP B



SHOWN AS REGULAR ROLL

### 3. INSTALLING TENSION DEVICE:

**Mount Shade in Window:** Shade should be mounted as instructed.

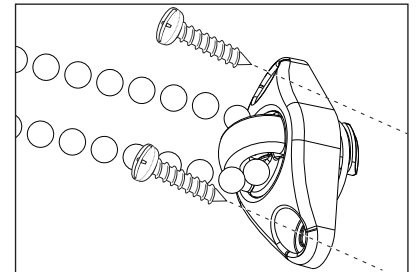
**Consider Position of Tension Device:** The tension device should be positioned on the window frame or the wall so that the device and control cord/chain do not interfere with raising or lowering the shade.

Install the tension device so that the bead chain is taut without stretching or pulling down on it. Stretching the bead chain will cause excessive wear. Do not twist or cross the control cord/bead chain.

On inside-mount shades, the tension device may be mounted to the windowsill or side window frame.

On outside-mount shades, the tension device may be mounted to the wall.

**Install Tension Device:** Press and hold the back spring on the tension device that is pre-installed at the top of the continuous loop near the shade mechanism (clutch). With the spring held, slide the device down to the bottom of the loop to position the device.



Insert and secure the two screws through the holes in the device. The loop should now pass freely through the tension device.

**Please Note:** The mounting screws must be secured to a solid surface. If your screws cannot attach to wood studs, please use a different fastener, which can be found at any hardware store.